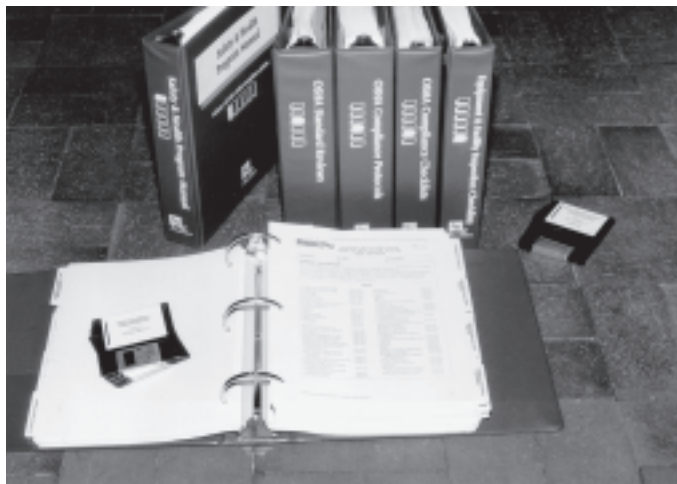
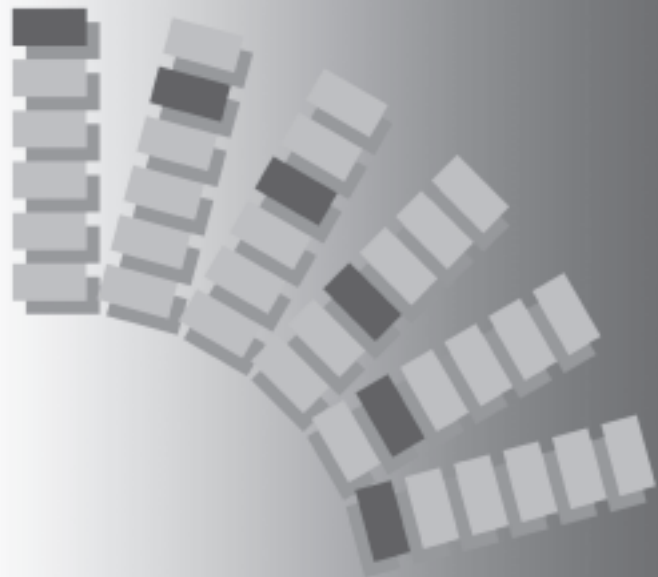


OSHA Compliance System



(919) 933-5548



This six-volume system for complying with OSHA, includes safety programs, a series of protocols, checklists, written programs, and OSHA standard summaries. It was designed to provide guidance to all employers. The manuals can be purchased as a set or separately.

Complete set Product No. 2643	PRICE: \$995.00 (plus shipping) (Includes compact disc for Vols. 1 & 2)
Compact Disc for Vols. 3-6 Product No. 2660	PRICE: \$49.95 (Available ONLY when purchasing the manuals.)
Update Service Product No. 2644	PRICE: \$295.00/Annually (Updates for Volumes 2-6) 1ST YEAR'S UPDATES ARE FREE

VOLUME 1 GENERIC SAFETY AND HEALTH PROGRAM

DESCRIPTION:

This is a generic safety and health program that provides information for a company's safety, health and environmental policies, rules, and procedures. The manual represents the current best available information to protect people, property, and the environment.

MANUAL CONTENTS:

- | | |
|--|---------------------------------|
| 1—Safety Policy | 7—Health |
| 2—Responsibilities and Authority | 8—Environment |
| 3—Safety and Health Management System | 9—Contractor and Visitor Safety |
| 4—General Facility Safety Rules | 10—Accident Investigation |
| 5—Education and Training | 11—Procedures |
| 6—Maintaining a Safe and Healthful Workplace | |

Note: For individual required or implied Written Programs, see Volume 2.

MANUAL:

Product No. 2634 \$125.00 (plus shipping)

COMPACT DISC:

The complete text of this manual comes on compact disc as a text file that can be accessed using your existing word processing program. Please specify word processing program and version when ordering. Some formatting will be required.

Visit our website at www.workplacegroup.net

VOLUME 2 WRITTEN COMPLIANCE PROGRAMS

DESCRIPTION:

This manual contains required OSHA compliance programs specified by OSHA general industry standards 29 CFR 1910. This manual also contains other programs that are not specifically required by OSHA, but are implied by OSHA. For example, OSHA does not specifically require a written fall protection program. However, to manage a fall protection program when guardrails are not present, to train employees, and to establish acceptable practices, a written fall protection program is needed. This manual also contains one construction standard program (ground-fault protection/assured equipment grounding) because most general industry employers engage frequently in construction activities with electrical tools and cord sets. These programs may be purchased individually or as a complete set.

MANUAL CONTENTS:

1—Emergency Action Plan	No. 2634-1	\$35.00	15—Hot Work Permits	No. 2634-15	\$35.00
2—Fire Prevention Plan	No. 2634-2	\$35.00	16—Ground Fault/Assured Equip. Grounding Program	No. 2634-16	\$35.00
3—Hazard Communication	No. 2634-3	\$55.00	17—Electrical Hazardous Locations	No. 2634-17	\$35.00
4—Lockout/Tagout Program	No. 2634-4	\$55.00	18—Emergency Response	No. 2634-18	\$55.00
5—Access to Exposure & Medical Records	No. 2634-5	\$35.00	19—Laboratories	No. 2634-19	\$55.00
6—Hearing Conservation Program	No. 2634-6	\$35.00	20—Bloodborne Pathogens	No. 2634-20	\$75.00
7—Medical Services and First Aid	No. 2634-7	\$35.00	21—Cotton Dust Program	No. 2634-21	\$75.00
8—Personal Protective Equipment	No. 2634-8	\$75.00	22—Air Contaminants	No. 2634-22	\$35.00
9—Respiratory Protection	No. 2634-9	\$75.00	23—Process Safety Management	No. 2634-23	\$75.00
10—Injury and Illness Recordkeeping	No. 2634-10	\$35.00	24—Electric Power Generation, Transmission & Distribution	No. 2634-24	\$75.00
11—Electrical Safety-Related Work Practices	No. 2634-11	\$55.00	25—Powered Industrial Trucks Operator Training	No. 2634-25	\$35.00
12—Fall Protection Program	No. 2634-12	\$35.00			
13—Confined Space Entry Program	No. 2634-13	\$55.00			
14—Fire Brigades	No. 2634-14	\$35.00			

MANUAL: Product No. 2635 \$595.00 (plus shipping)

COMPACT DISC:

The complete text of this manual comes on compact disc as a text file that can be accessed using your existing word processing program. Please specify word processing program and version when ordering. Some formatting will be required.

UPDATE SERVICE: Product No. 2636.....\$75.00/year Billed annually — 1ST YEAR'S UPDATES ARE FREE

VOLUME 3 OSHA STANDARD REVIEWS

DESCRIPTION:

OSHA standards are sometimes confusing and overwhelming. The overviews in this manual are intended to present the standards in layman's language along with interpretations that have been issued by OSHA or are generally accepted practice. Also, in this manual, each standard overview is concluded with a matrix, or chart, that depicts, for easy reference, the numbers and names of additional standards and interpretive documents, and the training, inspections, and records required by the standard.

MANUAL CONTENTS:

1—Access to Employee Exposure and Medical Records	12—Medical Services and First Aid
2—Compressed Gas and Compressed Air Equipment	13—Occ Health and Environmental Control
3—Electrical	14—Personal Protective Equipment
4—Excavations—Subpart P	15—Toxic and Hazardous Substances
5—Fire Protection	16—Walking and Working Surfaces
6—General Environmental Controls	17—Welding, Cutting and Brazing
7—Hand and Portable Powered Tools and other Hand-Held Equipment	18—Permit-Required Confined Spaces
8—Hazardous Material	19—Fall Protection
9—Machinery and Machine Guarding	20—Abatement Verification
10—Materials Handling and Storage	21—Respiratory Protection
11—Means of Egress	22—Powered Industrial Truck Operator Training

MANUAL: Product No. 2639 \$125.00 (plus shipping)

COMPACT DISC: Product No. 2661 \$15.00

Compact disc may be purchased with manual purchase only. Formatting will be required. (Specify format.)

UPDATE SERVICE: Product No. 2641.....\$75.00/year Billed annually — 1ST YEAR'S UPDATES ARE FREE

VOLUME 4 OSHA COMPLIANCE PROTOCOLS

DESCRIPTION:

OSHA standards can be best implemented and periodically reviewed for compliance by first reviewing the most important requirements of the standard. The most important requirements of the standard include the training specifications, inspections needed, records required to be kept, and written programs and procedures that must be developed. These OSHA protocols are a series of questions for each OSHA standard that guide the user through the key requirements and through other important specification requirements. Also included are references to other documents and OSHA interpretation (known as STDs and CPLs) for guidance.

MANUAL CONTENTS:

GENERAL INDUSTRY

- 1—Asbestos, Tremolite, Anthophyllite and Actinolite
- 2—Benzene
- 3—Compressed Gases
- 4—Emergency Response
- 5—Excavations
- 6—Fire Protection
- 7—General Duty OSHA Act
- 8—General Environmental Controls
- 9—Hazard Communication
- 10—Hazardous Materials
- 11—Hazardous Waste Operations
- 12—Hearing Conservation
- 13—Lockout/Tagout Standard
- 14—Machinery and Machine Guarding
- 15—Material Handling, Cranes, Forklifts, Slings
- 16—Means of Egress
- 17—Motor Vehicles, Mechanized Equipment /Marine Oper.
- 18—OSHA Electrical Safety-Related Work Practices
- 19—OSHA Recordkeeping Implied
- 20—OSHA Required Training
- 21—Permit-Required Confined Spaces
- 22—Powered Platforms, Manlifts, Vehicle Mounted Platforms
- 23—OSHA Records Required

- 24—Respirators
- 25—Scaffolds
- 26—Tools, Compressed Air
- 27—Toxic and Hazardous Substances: Lead
- 28—Walking and Working Surfaces
- 29—Personal Protective Equipment
- 30—Electric Power Generation, Transmission & Distribution
- 31—Electrical Installations
- 32—Abatement Verification
- 33—Powered Industrial Truck Operator Training
- 34—Medical/ Drenching Facilities

CONSTRUCTION

- 1—General Safety and Health Provisions
- 2—Inspections Required for Construction
- 3—Occupational Health and Environmental Controls
- 4—OSHA Recordkeeping Implied
- 5—OSHA Records Required for Construction
- 6—Signs, Signals, and Barricades
- 7—Stairways and Ladders
- 8—Training Required for Construction
- 9—Fall Protection

MANUAL: Product No. 2640 \$125.00 (plus shipping)
COMPACT DISC: Product No. 2662 \$15.00

Compact Disc may be purchased with manual purchase only. Formatting will be required. (Specify format.)

UPDATE SERVICE: PRODUCT NO. 2642 ...\$75.00/YEAR BILLED ANNUALLY — 1ST YEAR'S UPDATES ARE FREE

VOLUME 5 OSHA COMPLIANCE CHECKLISTS

DESCRIPTION:

To assist clients in finding, organizing, and managing OSHA requirements, we have prepared this unique set of checklists for OSHA standards that require such activities as training, inspections, recordkeeping, and other topics. The checklists are indexed by standard number. They describe the subject and provide information such as who or what is covered by a specific standard requirement, and how often a specific task (i.e. inspection, training, etc.) must be performed. There is space to fill in who in the organization is responsible for each requirement, and the date that each task is completed.

MANUAL CONTENTS:

- 1—Training required by OSHA for General Industry
- 2—Training required by OSHA for Construction
- 3—Inspections required by OSHA for General Industry
- 4—Inspections required by OSHA for Construction
- 5—Records required by OSHA for General Industry
- 6—Records required by OSHA for Construction
- 7—Records implied by OSHA for General Industry
- 8—Records implied by OSHA for Construction
- 9—Programs and Procedures required by OSHA for General Industry
- 10—Posting and Labeling required by OSHA for General Industry
- 11—Medical Surveillance required by OSHA for General Industry
- 12—Emergency Response and Preparedness for General Industry

MANUAL: Product No. 2631 \$125.00 (plus shipping)
COMPACT DISC: Product No. 2663 \$15.00

Compact Disc may be purchased with manual purchase only. Formatting will be required. (Specify format)

UPDATE SERVICE: PRODUCT NO. 2632.....\$75.00/YEAR BILLED ANNUALLY — 1ST YEAR'S UPDATES ARE FREE

VOLUME 6 EQUIPMENT & FACILITY INSPECTIONS CHECKLIST

DESCRIPTION:

Inspections and audits are an important part of any safety and health program. Inspections of many types of equipment are required by OSHA, and other pieces of equipment *not specifically required* to be inspected should also be inspected as generally accepted safety practice. Facility-wide inspections must also be performed periodically to recognize and implement control measures for unsafe acts and conditions. The purpose of this manual is to provide checklists as guides and training materials for the various pieces of equipment and processes that must be inspected.

MANUAL CONTENTS:

Contains over 70 checklists for OSHA 29 CFR 1910 subparts D through Z, plus miscellaneous categories such as ergonomics, injury and illness recordkeeping, excavation, barges, safe work permits, OSHA voluntary compliance, annual training required by OSHA, quick reference checklist for fall protection, VPP checklist, and more.

MANUAL: Product No. 2637 \$125.00 (plus shipping)

COMPACT DISC: Product No. 2664 \$15.00

Compact disc may be purchased with manual purchase only. Formatting will be required. (Specify format)

UPDATE SERVICE: PRODUCT NO. 2638.....\$75.00/YEAR BILLED ANNUALLY — 1ST YEAR'S UPDATES ARE FREE

Workplace Group provides the following health and safety services, along with a broad range of training courses to meet your company's needs. For more information please call **(336) 931-0300** or visit our website at **www.workplacegroup.net**

Industrial Hygiene

- ◆ Air monitoring/Exposure assessments
- ◆ Site-specific health and safety program development
- ◆ Heat stress monitoring
- ◆ Exposure surveys for metalworking fluids with microbial contamination assessments
- ◆ MSDS preparation and revision
- ◆ Respiratory protection/fit testing

Indoor Air Quality

- ◆ Sampling for bacteria, mold and other allergens or pathogens
- ◆ Comfort and acceptability indices
- ◆ Ventilation system assessment
- ◆ Occupant interview and questionnaire
- ◆ Building remediation and surveillance

Occupational Health

- ◆ Medical surveillance support
- ◆ Medical director consultation
- ◆ Respirator use medical clearance
- ◆ Medical-legal expert consultation
- ◆ Occupation health program audit
- ◆ Health promotion
- ◆ Environmental health
- ◆ Occupational health nursing consultation
- ◆ NIOSH spirometry training
- ◆ Medical policies and procedures
- ◆ Return-to-work monitoring

Safety

- ◆ Complying with OSHA training courses
- ◆ Customized safety training
- ◆ Lockout/tagout equipment-specific procedure development
- ◆ Personal protective equipment hazard assessments
- ◆ Simulated OSHA inspections
- ◆ OSHA VPP Star application assistance
- ◆ Safety procedure review/development
- ◆ OSHA injury and illness recordkeeping reviews
- ◆ Process Safety Management (PSM) audits

Hearing Conservation

- ◆ Workplace Application Software
- ◆ Audiologist surveillance of in-plant testing programs
- ◆ Audiologist plant visits and hearing conservation program review
- ◆ Mobile unit hearing testing
- ◆ OSHA 300 logging review
- ◆ Audiometric equipment sales and service
- ◆ Employee education programs
- ◆ Hearing protection evaluation and recommendations
- ◆ Employee follow-up and counseling after testing
- ◆ Workers' compensation
- ◆ ADA recommendation/evaluations
- ◆ Sound level measurements